

***** RMG ENTERPRISES *****
>>>>> PRESENTS <<<<<<

GB RE-INKING KIT

INSTRUCTIONS

INTRODUCTION:

The GB RE-INKING KIT was designed by Executive Workshop, Portland, OR, and is marketed exclusively by RMG Enterprises, Oregon City, OR.

Inside the kit you will find: 1 - 2 oz. bottle of special ribbon re-inking ink, several cotton swabs, a poly work area protection sheet, a sealable plastic ageing bag, a protective plastic glove & these instructions. (If these instructions are absent, then read no further)

It has been our experience that successful ribbon re-inking requires that one be meticulous in following instructions. Ribbons are too expensive to gum up or screw up. So, PLEASE FOLLOW THESE INSTRUCTIONS, and we're sure that your re-inking will be as successful as ours.

THE PROCEDURE:

- 1) Spread out the work area protection sheet. This sheet WILL NOT absorb ink, and may easily be cleaned with a paper towel.
- 2) Lay the ribbon on the worksheet with the inner surface facing up.
- 3) Dip a cotton swab in the ink, removing excess.
- 4) Wet the ribbon with a single dot (about three to the inch) along the exposed surface. (NOT A GLOB - but just enough ink that the ribbon is visibly wet or shiny)
- 5) Using your glove, advance the ribbon to expose the areas that were within the end cartridges, and wet those areas.
- 6) Using the tips of two of the swabs, pinch the ribbon together at the center, and roll it up, so that the maximum amount of ribbon is in contact with other areas of the ribbon. (This is to permit capillary action to evenly distribute the ink)

7) Place the ribbon in the plastic bag and seal. Let it age for 24 hours. After the first ageing, if you require a very evenly inked ribbon, or are as much a perfectionist as I, then you will want to remove the ribbon, advance it 3-4 inches, reroll it and age it another 24 hours)

8) When ageing is complete, remove the ribbon, and hang it to air dry for three or four days. If you are in a real hurry, this step can be expedited by placing the ribbon in a plastic bag in which a few holes have been punched, and fastening the open end to a blow dryer. In a few minutes your ribbon should be dry enough to use. (REMEMBER - if the ribbon is too wet, it will eventually clog the print head on your printer. It is best not to over ink or hasten the drying process too much.)

PROBLEM SOLVING:

If you should happen to over ink your ribbon do not use it until you have removed the excess ink. First wipe the ribbon with a cotton ball or some very absorbent material, making sure to remove any accumulated lint. Then place the ribbon on several layers of paper towels, covering with more paper towels and place some heavy object on top to evenly press the ribbon. In about eight hours your ribbon will be ready to air dry.

It is FAR BETTER to under-ink that to over-ink. Experience is a great teacher. Start slowly and work up to the point you wish. In no time you will have the knack to re-ink a ribbon to perfection.

By the way, these instructions are printed with a re-inked ribbon. There should be no heavy or light spots, nor any gloppy letters.

We hope you enjoy your kit.

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